

**THE COMMISSIONERS OF FIRE DISTRICT NO. 3
IN THE TOWNSHIP OF OLD BRIDGE, COUNTY OF MIDDLESEX**

Resolution # 16-0525.1

Authorizing Adoption of Corrective Action Plan

WHEREAS, in accordance with the Single Audit Act, it is necessary for the Fire District to prepare a Corrective Action Plan as part of the annual audit process; and

WHEREAS, it is further required that all findings and recommendations contained in the audit report be addressed by the Chief Financial Officer of the Fire District by means of a Corrective Action Plan which will address the method of resolving any problems as set forth in the findings and recommendations of the audit report; and

WHEREAS, said Corrective Action Plan is to be submitted to the Division of Local Government Services and placed on the file with the Clerk or Secretary of the Fire District within 60 days from the date the audit is received by the fire district.

NOW, THEREFORE, be it **RESOLVED** by the Commissioners of Fire District No. 3, in the Township of Old Bridge, County of Middlesex as follows:

1. The Corrective Action Plan as attached is hereby adopted by the Fire District in accordance with applicable statutory laws or regulation.
2. A copy of same shall be forwarded to all appropriate parties.


Bertus A. Shelters, IV

Clerk

CORRECTIVE ACTION PLAN

NAME OF DISTRICT: FIRE DISTRICT 3, TOWNSHIP OF OLD BRIDGE **COUNTY:** MIDDLESEX

TYPE OF AUDIT: FINANCIAL

DATE OF BOARD MEETING:

CONTACT PERSON: KENNETH R. TOTTEN

TELEPHONE NUMBER: 732-723-1124

Recommendation Number	Corrective Action Approved By The Board	Person Responsible For Implementation	Completion Date of Implementation
2015-001	The District will properly maintain a complete and accurate general ledger	Kenneth R. Totten	May 23, 2016
2015-002	The District will execute formal rental and fire protection agreement with South Old Bridge Volunteer Fire Company	Martin F. Ruane	MAY 23, 2016

Bertus A. Shelters
Secretary
Bertus A. Shelters

Martin F. Ruane
Chairman
Martin F. Ruane

5/25/16
Date

5/25/16
Date