

The 643rd meeting of the Board of Fire Commissioners, Fire District #3, Township of Old Bridge, County of Middlesex, was called to order by Commissioner Ruane, at 19:30 hours.

**ANNOUNCEMENT:**

"This meeting is convened in accordance with the provisions of the Open Public Meetings Act. Adequate notice of this meeting has been provided by furnishing announcement thereof, to the Home News Tribune, and the Asbury Park Press, by posting notice in the Municipal Building, and by filing a copy of the notice with the Municipal Clerk."

Pledge to the flag. Moment of silence.

**ROLL CALL:** PRESENT: Commissioner KR Totten, Commissioner KA Totten, Commissioner Shelters, Commissioner Ruane. Late: Commissioner Hammel.

Motion to dispense with reading and accept minutes of April 18, 2012 Regular Meeting made by Commissioner KR Totten, second Commissioner Shelters. With all voting in favor.

**TREASURERS REPORT:** April 30, 2012

Operating Account	\$ 868,951.90
Capital Accounts	\$1,666,434.43
Unemployment Insurance Account	<u>\$ 53,965.86</u>
Total – April 30, 2012	\$2,589,352.19
Cash Accounts (Checking)	\$1,756,348.59
Interest Bearing Accounts	<u>\$ 833,003.60</u>
Total – April 30, 2012	\$2,589,352.19

Motion to approve Treasurers Report made by Commissioner Hammel, second Commissioner KA Totten. With all voting in favor.

Motion to pay checks for Month of May, 2012 in the amount of \$56,692.74 made by Commissioner KA Totten, second Commissioner Hammel. With all voting in favor

Motion to approve bill list due before next regular meeting June 27, 2012 in the amount of \$294,264.73 made by Commissioner Shelters, second Commissioner KA Totten. With all voting in favor.

**COMMISSIONER RUANE:**

Let's do the audit report first.

Rodney Haines from the Auditor's office is here. He is going to review the audit which there is a copy in everyone's files. Further discussion ensued. All in all, the audit came out well. Commissioner KR Totten stated that we should take the audit home review it and vote on it next month on June 27, 2012.

Seeing it is 7:45pm we are going to break to open the vehicle bid and the conversion bid.

Let the records show Commissioner Hammel arrived at 19:35 hours.

The first is for the conversion package from PL Custom at \$17,229.00. The second is Miller Transportation Group is for a 2012 Ford Expedition XLT 4x4 \$32,527.00. The third is First Priority for the conversion at \$17,897.00.

We are not going to award the bids tonight because our attorney is not here to make sure proper paperwork is included in the bid package. We will let you know when the bids are looked at. Further discussion ensued.

We are closing the meeting for bid opening at 19:50 hours.

Back to the treasurers report.

Commissioner Shelters stated that everyone has in their folder the latest update on the Pre-Emption system. The Chief put the system into service. We have not paid Cray associates anything as of yet. Further discussion ensued.

I don't think we need Executive Session at this time but it could come up.

Pam has been working on the web site for the district, it is up and done. Commissioner Shelters will do the final review with her tonight. We had to lay out money; Tommy put it on his credit card for reimbursement. We have spent about \$500.00 so far to get it up and running.

Liberty Mutual came in and did the workers compensation audit and they sent us a check for \$3,382.00 that we got back from the workers comp. policy.

During a drill we had a fireman hurt his neck, he was taken to the hospital and he is under doctor's care now.

The Chief asked for radios. A CDM's for the new Chiefs car, we got bids, we need a motion not to exceed \$1,200.00 for the uhf, low band, antennas for both of them

Motion made by Commissioner Shelters not to exceed \$1,200.00 for radios & Antenna for new Chief vehicle, second Commissioner KR Totten. With all voting in favor.

The chief asked for voice active monitor for the SCBA's the Av2000 & AV3000. He asked for 40 of them they are \$406.80 ea. For a total of \$16,272.00. Motion not to exceed \$16,272.00 made by Commissioner Shelters, second Commissioner Hammel. Commissioner Ruane asked the Chief why we need 40 of them. Chief Verney responded so everyone has one. Further discussion ensued. Roll Call: Abstain: Commissioner KA Totten. Aye: Commissioner KR Totten, Commissioner Hammel, Commissioner Shelters. Nay: Commissioner Ruane.

**FIRE MARSHALS REPORT:**

Receipts through April 30, 2012 - \$72,020.53

Penalties collected for the month of April \$3,250.00

Inspection totals: 2 quarterly; 73 annuals; 72 re-inspections; 62 resale & apartments; 2 re-inspection of resale & apartments; 6 permits; 5 knox box; 2 property registrations; 11 call outs; 10 education; 2 new businesses; 5 miscellaneous for a total of 252.

We spoke on the phone about the cleaning service that we have been using, they come late, they don't come, we are having problems with them. There is a new company that is apples for apples. They guarantee to be here by 7:30am every Wednesday. Further discussion ensued. Commissioner Ruane stated that it is ok to change.

Months ago, probably in October, we asked for a program in ESP to give us access to the back side of our state form to tell us when the fire alarms, sprinklers, etc. were done. Further discussion ensued. The program is complete and prints on both side. On that note, we changed to Windows 7; Mike from ICS recommends that we change to Microsoft 2010. Pam has a free trial one her computer now. I would like to ask for \$1,088.00 for 3 Microsoft 2010 programs. Further discussion ensued. I would also like to purchase a printer for me. Staples has one for \$199.00 that prints double sided.

Motion not to exceed \$1,500.00 for 3 sets of Windows 2010 and a double sided printer for the Fire

Marshal made by Commissioner Shelters, second Commissioner KA Totten. With all voting in favor.

The Nationals are coming the schedule has been made.

All the schools are done.

The senior buildings are doing a lot of BBQ's for the residents.

All inspections are up to date.

Commissioner Shelters stated that he saw Joan Habinowski and she has some uniforms, I told her to bring them in. She might stop in to drop them off.

Motion to accept Fire Marshal report made by Commissioner KR Totten, second Commissioner Shelters. With all voting in favor.

**CHIEFS REPORT:**

Reports were given out.

Discussion on the Chiefs lap tops. They are incredibly slow. Pam stated that she spoke with Sprint and they are changing the towers, so they will be slow in responding. Further discussion ensued. Commissioner Ruane stated that we should look into the Gobi card. Get a price from Vinnie on an external antenna for Chief Verney. Further discussion ensued.

I would like to get a couple desk top chargers for the radios. Discussion on radio batteries, chargers, etc. Commissioner Ruane said that we will look into it. Further discussion ensued.

Motion to accept Chiefs report made by Commissioner Shelters, second Commissioner KR Totten. With all voting in favor.

**COMMISSIONER HAMMEL: NEW EQUIPMENT**

Motion Last month's equipment not to exceed \$200.00 for the brooms and the 2 batteries for the cameras made by Commissioner Hammel, second Commissioner Shelters. With all voting in favor.

Turn out gear is coming tomorrow morning to this office. Most of the gear will be condemned. What's good will be on hangers what not is in the bags.

Maintenance is on schedule. May & June service was done today. Nothing is behind in maintenance.

Fire extinguisher discussion on 321 & 311. We need to purchase some fire extinguishers for the trucks. Further discussion ensued.

Motion to accept Commissioner Hammels report made by Commissioner Shelters, second Commissioner KA Totten. With all voting in favor.

**COMMISSIONER SHELTERS: TRAINING**

Under training I have a training request for \$448.00. Fire Fighter 1 program, and 12 CEVO manuals for class.

Motion not to exceed \$450.00 for purchase of these items made by Commissioner Shelters, second Commissioner Hammel. With all voting in favor.

We had our second truck committee meeting on April 30<sup>th</sup>. We had a vendor come in "Tony" we

sat around and reviewed his options. Brought in a preliminary price quote and a specification list for that engine. To build the apparatus is 260 days after PO issued. We also scheduled 2 other meetings. Further discussion ensued. We also discussed a generator, should we add one on and as the committee talked about it they felt that we don't need to have a generator on the truck with the new style. Further discussion ensued. Commissioner Hammel stated he was called yesterday and they have the blue prints of the truck and he has a truck in the area only till the end of the week is we want to look at it.

Motion to accept Commissioner Shelters report made by Commissioner Hammel, second Commissioner KR Totten. With all voting in favor.

**COMMISSIONER KA TOTTEN:**

Sprinklers have been turned on.

**COMMISSIONER KR TOTTEN: No Report.**

**FIRE COMPANY PRESIDENT: No report.**

**OLD BUSINESS: None.**

**NEW BUSINESS:**

Commissioner Ruane stated he wants to go into Executive session for a few minutes to discuss personnel.

**PUBLIC PORTION: None.**

**Name:**

**Address:**

Motion to accept Resolution 12-0530 for Executive Session at 20:22 hours made by Commissioner Hammel, second Commissioner KR Totten. With all voting in favor.

Back from Executive Session at 20:33 hours. In Executive Session we discussed personnel.

Motion to adjourn at 20:35 hours made by Commissioner Shelters, second Commissioner KA Totten. With all voting in favor

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Bertus A. Shelters, IV  
Clerk